



# UNIVERSITY SYSTEM OF MARYLAND AT SOUTHERN MARYLAND

MINUTES OF THE BOARD OF ADVISORSRD OF ADVISORSRD OF ADVISORS MEETING  
HELD ON TUESDAY October 20, 2020, AT 5:00 PM  
U S M S M, TELECONFERENCE

**In Attendance By WebEx Video or Phone:** Joe Anderson, Betsy Beise for Mary Ann Rankin, JoAnn Boughman, Alan Easterling, Larry Egbert, Anthony Foster, Maria Icaza, Chris Kaselemis, Gary Kessler, Tuajuanda Jordan, and Ben Latigo (*Ex Officio*).

**Not in Attendance:** Denise Barnes, Ellen Herbst (*Ex Officio*), George Hurlburt, Glen Ives, Maureen Murphy, Rich Fleming, Jack Keane, Becca Salsbury, Matt Scassero, and Mike Schroeder

**Call to Order:** The Board of Advisors was called to order at 5:01 pm by Joe Anderson.

**Approval of Minutes:** Minutes of the September 15, 2020 meeting were distributed for approval. A motion was made by Tuajuanda Jordan to approve the minutes and seconded by Gary Kessler. The motion carried.

**Executive Director Search Update:** The potential candidate just completed a round of interviews with 3 to 4 of our Board of Advisors members. The process is moving slowly but Joe hopes to have another update at some point soon.

**BOARD OF ADVISORS Nominating Committee:** The first meeting is scheduled for October 27, 2020. Joe is asking for members to give some thought to specific individuals who we would like to be on the Board of Advisors. Good representation is needed from all 3 of the counties. If you have any individuals who might show interest or have any suggestions, please send this information to Joe, Jean, or Ben to be discussed at the next nominating committee meeting.

## **Update on Strategic Planning Committee:**

In George's absence Joe reported the Strategic Plan has been making progress. All the committee reports at have been completed. Alan has integrated each report into one overall plan. Hopefully by the next BOARD OF ADVISORS meeting we will have a formalized plan we can further discuss.

## **New Building Construction Project:**

As per the Executive Director's report as of October 13<sup>th</sup>, the building construction is at 54% time consumed and 38% job completion. Steel fabrication delays are no longer an issue. Whiting Turner expects the gap in time consumed and job completion to be reduced as we move forward. Scheduled completion date is September 16, 2021.

**Executive Director's Report:** The Executive Director presented his report which was distributed earlier. The following items were highlighted:

Ben added the Primer for Recruiting Programs at U S M S M, to ensure the Board of Advisors are aware of what steps need to be taken to recruit new programs at U S M S M. Many involved entities take part in this process, University Partners, C S M, and in some cases, it may include MHEC. To offer any new programs at U S M S M the University Partners still need to go

through MHEC's approval process. The 7 bullet highlighted items must be performed to have a program approved and offered at U S M S M. Joe emphasized that before moving forward to search for 2+2 and new degree programs, we need to identify what the community needs to address for U S M S M to succeed. Joe also stated he would like to provide the Chancellor, in addition to the traditional offered programs, but provide other programs and degree offerings that can address the need to bridge this tremendous gap that we have in the Southern Maryland community.

Southern Maryland News (St. Mary's, Calvert and Charles) has recently combined their newspapers into one weekly newspaper. The new Executive Director and their Education Reporter invited Ben, George and Joe to discuss plans for U S M S M and the new building.

Ben reported that until recently U S M S M did not have access to direct data from the Non-U S M institutions and the 4 U S M institutions. The U S M Office of Institutional Research organized a meeting with their counter parts to discuss feeding Non-U S M institutional data into IR, which is the system U S M uses to capture enrollment, demographic data, etc. Once we can extract this data, it will make U S M S M's reporting unproblematic.

**New Business:** No new business to report.

**Next Meeting:** Joe asked for a consensus if Board of Advisors meetings should change to bi-monthly verses monthly. The Board of Advisors majority supported this idea. The next Board of Advisors meeting is November 17, 2020.

**Adjournment:** *There being no other business, Matt moved a motion to adjourn and Betsy seconded. The motion passed unanimously. The meeting adjourned at 5:46 p.m.*